

Documents required – BOT & NAM

Claim for Individuals

- **Original Tax Invoices Stamped by Customs Before Departure**
- **If Purchase Amount Exceeds R5,000** - Your name, surname, and address must be on the invoice.
- **Proof of Payment**
- **Bank Details and Bank Address**
- **Your Physical Address**
- **Copy of Your Passport**
- **Entry and Exit Stamps**
- **Travellers Declaration TRD1**

Claim by Companies

- **Copy of Duly Authorised Person's Passport**
- **Authorised Person's Full Residential Address**
- **Signed POPI Consent Form**
- **Copy of QP's Trading License or Similar Documentation**
- **Letter of Authorisation to Represent QP**
- **Proof of Payment to VAT Vendor**
- **Bank Details**
- **Verified Copy of the Tax Invoice**
- **Copies of Relevant Documentation for Movable Goods (ALL CERTIFIED BY COMMISSIONER OF OATHS)**
- **Goods Received Note Issued by Cartage Contractor**
- **Delivery Notes from Cartage Contractor**
- **Copies of Proof of Delivery Issued by Cartage Contractor (ALL CERTIFIED BY COMMISSIONER OF OATHS)**
- **Vendor Tax Invoice (In Respect of Goods) Signed and Stamped by Cartage Contractor**
- **Proof of Delivery Stamped and Signed by Recipient's Appointed Representative**
- **Delivery Note Signed by Recipient**
- **Customs Official Release Documentation (TRD1, SAD500, or CND2)**

- Copy of QP's Passport Showing Entry into the Republic
- Exit and Entry Border Stamps
- Travellers Declaration TRD1

Claim for Vehicles

- Vehicle Registration Document for South Africa and Home Country
- Verified Copy of the Tax Invoice
- Copies of Relevant Documentation for Movable Goods (ALL CERTIFIED BY COMMISSIONER OF OATHS)
- Goods Received Note Issued by Cartage Contractor
- Delivery Notes from Cartage Contractor
- Copies of Proof of Delivery Issued by Cartage Contractor (ALL CERTIFIED BY COMMISSIONER OF OATHS)
- Vendor Tax Invoice (In Respect of Goods) Signed and Stamped by Cartage Contractor
- Proof of Delivery Stamped and Signed by Recipient's Appointed Representative
- Delivery Note Signed by Recipient
- Customs Official Release Documentation (TRD1, SAD500, or CND2)

Second-hand Goods

- Second-hand Vehicle Registration Paper
- Original Tax Invoices Stamped by Customs Before Departure
- If Purchase Amount Exceeds R5,000 Your name, surname, and address must be on the invoice.
- Proof of Payment
- Bank Details and Bank Address
- Your Physical Address
- Copy of Your Passport
- Entry and Exit Stamps
- Travellers Declaration TRD1